Biomedical Engineering Society of India

Rules and By-laws

1. The Society shall be an all India, non-profit making professional learned body.
2. Candidates for membership shall be elected at a meeting of the Executive Council by a simple majority of the members present at the meeting.
3. Membership eligibility: Candidates for membership must have educational, research or significant practical experience in Biomedical Engineering or allied fields. They should genuinely be interested in advancing the cause of Biomedical Engineering.
4. Membership Categories: The Society shall consist of 1) Individual and 2) Institutional / Organizational members.
5. Any life member is eligible to contest for any post of office bearer.
6. Responsibilities of the members: To abide by the rules and regulations of the Society and to work sincerely to promote the activities and research in the area of Biomedical Engineering.
7. Cessation of membership: Membership of the Society will ceases: 1) by voluntary resignation, 2) If the member has not paid his / her subscription (annual) for two years after it has become due and 3) If the Executive Council decided by two third majority to delete the name of a member for any proved unprofessional behavior or conduct and is confirmed in the next General Body Meeting.
8. Executive Council: The Society shall consist of the following members in the Executive Council board: 1) One President 2) One Vice President 3) One Secretary 4) One Joint-Secretary 5) One Treasurer 6) Five members 7) Immediate past President, 8) Immediate past Secretary, 8) Editor in chief: The Journal Medical and Life Science, 9) Editor in chief: ENGMEDNEWS newsletter.
9. The headquarters of BMESI will be residing at Manipal (Department of Biomedical Engineering, MIT,MAHE).
10. Each institute can compete for one office bearer post in one term (2 years). Treasurer member is selected / elected from Manipal-Headquarters, Department of Biomedical Engineering, MIT. Except treasurer, one more member is nominated or elected from Headquarters Manipal.
11. The Election of the Executive Council(EC) members will be conducted at the General Body Meeting or electronically.
12. The members of the Executive Council shall work for a term of two years after which a fresh election is to be held. Till the new body resumes office, the existing body will be in power.
13. Duties of the members of the Executive Council: The duties of Executive Council is to determine policies for the well-being of the Society in accordance

with the Memorandum of the Association. Also to implement the execution of these policies as provided in the By-laws.

14. Election Rules: The Secretary shall notify EC vacancies to be filled. After scrutinizing the nominations, the secretary will circulate it to the members and if required the elections will be held for the post. (i.e. when nominations received are more than number of vacancies). For conducting the elections, the Secretary will appoint Returning officer (one of the senior member) who is not contesting election to carry out the election procedure and declare the results. Returning officer will make sure that the members of the Executive committee are spread through the country and among the various institutions.
15. Executive Council Meetings (ECM): All the communications between members and committee are done electronically.
16. A quorum for the transaction of business at a meeting of the Executive Council shall not be less than three EC members. At any scheduled regular meeting of the EC, if less than a quorum, tentative action may be taken. The EC member may participate in meeting electronically.
17. The General Body Meeting (GBM): The control and direction of the policy and affairs of the Society shall be vested in the GB, which shall comprise of all registered members. The principle function of the GB shall be to a) establish the policy of the Society, b) elect the members of the EC, c) receive and approve reports of the EC and make recommendations their to d) amend the Memorandum of the Association and Rules and By-laws when required, e) an annual GBM of the Society shall be held where an audited statement of account by the Treasurer and an annual report by the Secretary are to be submitted, f) The Society in its GBM shall appoint an auditor who shall not be a member of the EC, to audit the income and expenditure and submit a report which shall be incorporated in the Treasurer's annual report as a statement of accounts, g) a notice of at least 15 days shall be necessary for a GBM.
18. GBM can be attended through skype and no physical appearance is mandatory.
19. Subscription: 1) Life Membership individual: Rs. 2000/-, 2) for Institutional / Organizational members Life membership: Rs. 20,000/-. These amounts are non-refundable. Donations for society will be accepted if it is made for the purpose of meeting the objectives.
20. The life membership fees / institutional local chapter fees will be deposited in the SB account of BMESI in the National bank as fixed.
21. The Interest amount generated are used for sponsoring the local chapters. Sponsorship for various events by BMESI (based on committee decision):
    a. One-day event maximum sponsorship per year: 10,000.00(National)
    b. One-day event maximum sponsorship per year: 15,000.00 (International)
    c. 3day event maximum sponsorship per year: 20,000.00(National)
    d. 3day event maximum sponsorship per year: 30,000.00 (International)
    e. If local chapter has not claimed for the current year, then in the succeeding year, maximum sponsorship: 30,000.00(National) to 50,000.00 (International)
22. Functions and Duties of the Office bearers of the EC:

President: To preside over the GBM and ECM. To oversee and coordinate the working of the EC. To ensure the rules and regulations and the decisions of the EC are properly Implemented.

Vice-President: To preside over the GBM and ECM in absence of the President. To oversee and co-ordinate the working of the EC. To ensure that the provisions of the rules and regulations and the decisions of the EC are properly implemented.

Secretary and Joint Secretary: To convene the EC meetings once in three months or whenever it is necessary. To convene the GB /Extra GB Meeting whenever it is necessary. To prepare minutes of the meeting and present it at the next appropriate meeting. To maintain all the records regarding correspondence and produce to the respective bodies for their perusal.

Treasurer: To keep the accounts of the collections and disbursement of the funds of the Society. To look after the financial matters of the Society and collect funds. To open and operate joint account with the bank.

EC Members: To attend the meetings and assist the Secretary in general affairs of the Society. To transact the business even by post. One of the members to preside over the appropriate meetings by mutual consent in absence of the President and Vice-President.

Editor in Chief (Journal): To make sure selection of good quality papers and make an effort to bring regular series of the publications.

Editor in Chief (Newsletter): To make sure to reach all the local chapter and to consolidate all the updates of BMESI events as a newsletter.

23. The funds of the society shall be deposited in a bank account in the name of the Society and shall be operated jointly by the Treasurer and either the Secretary or the President of the Society.
24. Renewal of the Registrations of the society will be done at Udupi, Karnataka. BMESI Headquarters is presently in Manipal and earlier it was in Pune. It is now registered in Udupi, and all the existing funds are transferred as it is.
25. The Financial year of the Society shall be from 1st January up to 31st December of the same year.
26. The operating signatures will be Secretary (Headquarters Manipal) and Executive board member (Manipal) or Treasurer (Headquarters Manipal).
27. Dissolution: If the Association is to be dissolved the provisions of Section 13 and 14 of the Societies Registration Act, 1860 will be brought into effect.

Certificate

Certified that the above copy of the Rules and By-laws of the Biomedical Engineering Society of India is correct.

Sd/. Dr. Niranjana Sampathila
Treasurer

Sd/- Dr. G Muralidhar Bairy
Secretary

For Biomedical Engineering Society of India